

«InstrumentDate»

«HCPIInstitution»

«HCPDepartment»

«HCPAddress»

«HCPCityStZip»

## Request for Medical Records Enclosed

Patient: «FullName» Birthdate: «Birthdate»
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Dear Medical Records Administrator:

We are currently conducting a study regarding work-related violence. «FullName» has identified you as a health care provider that «HeShe» may have seen between «month1a» and «month25a», and has signed a release of information form to allow us to contact you regarding «HisHer» injury(ies) and treatment. A copy of this signed release of information is included in this packet.

We are interested in verifying any health care contact that «FullName» may have had for any WORK-RELATED ASSAULT INJURIES between «month1a» and «month25a». Enclosed, is a form to be completed for that period. This information will be kept strictly confidential, and will never be identified with you, your patient, or the employer in any way. Data will be reported only in aggregate form; there will be no information identifying any individual or associated institution in any presentations or published reports. Participation in this study is voluntary. Refusal to participate will not affect your future relations with any of the institutions involved in this effort.

If you have any questions, please contact Dr. Susan Gerberich or Dr. Nancy Nachreiner at 612-626-4801 or toll free 1-877-70-TEACH (1-877-708-3224). If you have any questions or concerns regarding this study and would like to talk to someone other than the researchers, you are encouraged to contact the Research Subjects' Advocate Line, D528 Mayo, 420 Delaware St. Southeast, Minneapolis, Minnesota 55455; (612) 625-1650. **We look forward to your potential involvement in this important study and appreciate your completing and returning this form by <<date>>.**

Sincerely,



Susan Goodwin Gerberich, Ph.D.  
Principal Investigator  
Regional Injury Prevention Research Center and  
Center for Violence Prevention and Control  
Division of Environmental Health Sciences  
University of Minnesota



Nancy Nachreiner, Ph.D., R.N., COHN-S  
Project Director

«MESid»